OFFICE OF THE CONTROLLER OF EXAMINATIONS JAMIA MILLIA ISLAMIA, NEW DELHI-110025

File No.: CoE/Ph.D./Adm./01/2022 21.03.2022

NOTIFICATION FOR Ph.D. ADMISSION

It is to inform to all the concerned that the online form for admission to Ph.D. programmes for academic session 2021-2022 will be available at university examination website i.e. www.jmicoc.in. The eligible candidates may apply for admission to Ph.D. programmes between 01.04.2022 to 30.04.2022. The details regarding procedure for filling Ph.D. admission forms and the vacancies in various departments/Centres are also enclosed.

The schedule for admission to Ph.D. programmes will be notified shortly.

(Controller of Examinations)

Copy to:

1. Deans of the Faculties, JMI Output

- 2. Heads of the Departments, JMI
- 3. Directors of the Centres, JMI
- 4. Ph.D. Coordinator 2021-2022
- 5. Dy. Coordinator (Admissions)
- 6. Public Relation Officer, JMI
- 7. The Secretary to the Vice Chancellor, JMI
- 8. Assistant Registrar, Registrar's Sect., JMI
- 9. Guard File



Guidelines to fill up the Online Application Form for Jamia Millia Islamia (JMI), University for the Academic Session 2021-22

Applicants are required to keep the following things ready before applying:

- 1. An E-mail ID for registration and for receiving all future correspondence till the admission process is over (and subsequently, if admitted).
- 2. One Mobile Number to receive SMS based notifications/communications related to the online application; Admit card etc till the admission process is over (and subsequently, if admitted).
- 3. Good internet connectivity.
- 4. A recent **scanned** passport sized colour photograph (for scanning and uploading in "jpeg" format only. File size of the scanned photograph should not be more than 200KB).
- 5. Your **scanned** signature in **Blue/Black**ink on white background (for scanning and uploading in "jpeg" format only. File size of the scanned signature should not be more than 100KB).
- 6. Access to an online payment facility/service such as
 - 1. Net Banking
 - 2. Credit card
 - 3. ATM-cum-Debit card

Steps to be followed for filling the online application:

The entire process of filling the online Application form can be completed as given below.

The steps are:

- Register yourself for the online application process at https://jmi.ucanapply.com/univer/public/secure?app_id=UEIZMDAwMD AzNA==.
- 2. Activate your online Application with the Activation Code received on your Email ID during the registration process.
- 3. The applicant is required to fill his "Personal Information" after registration only. The application form will appear on the screen. The applicant is required to fill up the details in the application form.
- 4. In the next step, the applicant is required to upload scanned image file of his/her Photograph and Signature one by one.
- 5. In the next step, the applicant may be required to fill the Educational Information (as per requirement).
- 6. Once all the details are filled in, the candidate is required to Review the details entered and Confirm. No editing will be allowed once the application is confirmed by the student.

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7. Your form will be complete only after you pay the application fees after confirmation using any of the available online modes of payment.

Step by step guide with screenshots for the complete process is given below.

Step 1: Please click on "Click here to Apply" link given on the home page of the https://jmi.ucanapply.com/univer/public/secure?app_id=UEIZMDAwMDAzNA==Application Portal from the JMI website.

Step 2: On clicking the link, you will be directed to a new page having an Applicant Login Box. Below the login fields there is a link "**New Registration**". Please click on this link.



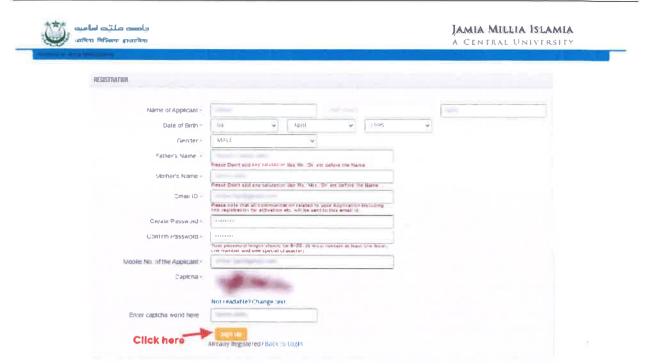
Step 3: When you click the link you will be shown a Registration Form asking for various details. Fields for information which is mandatory is marked with "Red coloured bullets" and select your course and fill up all details. These fields cannot be left blank. Once you fill the details, you can click on the "**Sign up**" button at the bottom for completing the registration process.



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^{**}Password needs to be entered 2 times. Both should be same. Otherwise, it will show an error.

NOTE: PLEASE NOTE THAT DETAILS SUBMITTED DURING REGISTRATION CANNOT BE CHANGED LATER. SO MAKE SURE YOU DO NOT MAKE ERRORS IN THE INFORMATION YOU FILL IN THIS FORM.

When you click the "Sign up" button a new pop-up showing registration details will be displayed. Click on the "Confirm" button for completing the registration process.





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Step 4: Activation and validation of Registration:



On successful submission of your registration details, you would be shown a confirmation message on the screen. You will also **receive an e-mail**containing a validation code/link on the e-mail ID provided by you in the Registration Form. You should click on this activation link to confirm and complete your registration process.



Note: This confirmation and activation link email might land in your "Spam Folder" or "Junk Folder'. So, in case you don't find the registration confirmation e-mail in your "Inbox", please check your "Spam Folder" or "Junk Folder'. If you find the e-mail from <u>admission@jmicoe.in</u> in your "Spam Folder" or "Junk Folder', please report itas "Not Spam" and/or add the same to your contact list so that you receive subsequent e-mails from <u>admission@jmicoe.in</u> in your Inbox. Always check your "SpamFolder" or "Junk Folder' for e-mails from the JMI Online Application Portal.

1. Click on the activation link received in the e-mail. Your account will not be activated until you click on the activation link, so, *don't forget this important step*.

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2. After clicking on the activation link, you will be directed to the validation page in which you are required to fill the validation code sent on your registered mobile number or Email ID. Enter the validation code received on your registered mobile number or Email ID to complete the registration process.



After successful validation, you will be allowed to login and you will be directed to My Application section.

How to fill up the Application form?

Step 1: After activation and validation of your Registration, you can login into the Application Portal.





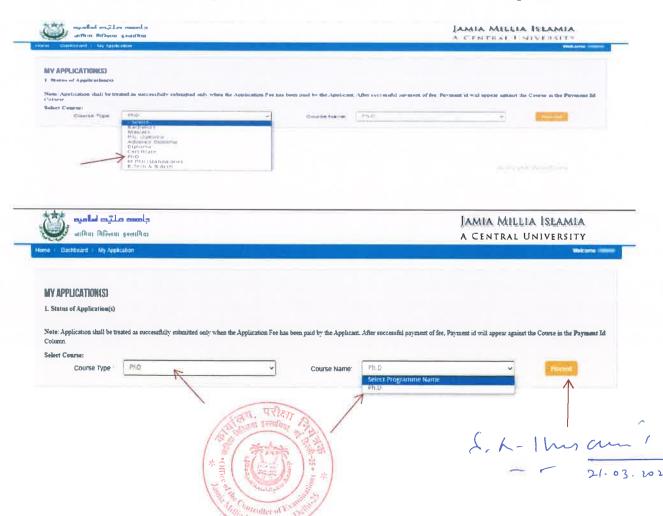
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SIGN IN	
Email Address	
@gmail.com	
Password	
☐ Remember me	Forget Password
Submit	

After successful login, you will be directed to aDashboard page. Now click on the My Application tab as shown in the screenshot below.



Now on My Application page please select the "Course and then click on the proceed button.

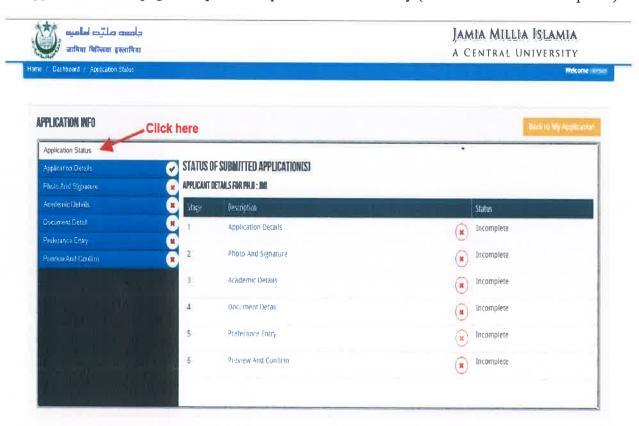




After clicking on the proceed buttona Confirmation Popup will appear on your screen, Check and confirm the course details filled by youand then click on "Add the Course button". As shown in the screenshot below.



In Application detail page fill up other required details correctly (As shown in the above photo)

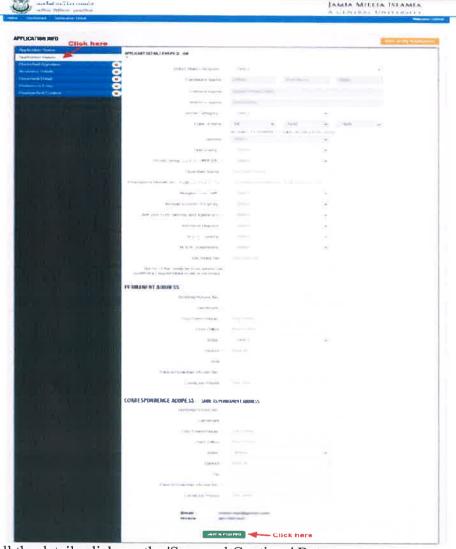


Note: Mandatory fields have been marked with red asterix. After filling all the mandatory fields you will be allowed to 'Save" the form



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After filling all the details click on the 'Save and Continue' Button

Photo & Two Signature (English & Hindi) upload:

To upload the image file of your scanned passport size colour photograph and signature, clickon the 'Upload Photograph and Signature' button available on the left panel.

(Your scanned passport photo should be within 3.5 x 4.5 cm in size, scanning resolution

138 pixel OR 3.5 cm 177 pixel OR 4.5 cm should be within 100 dpi & file size should be less than 100 KB.)

If you are facing any problem to upload your photo you are requested to resize your photo as per the sample images shown here.

To Resize your scaned photo please follow the following steps:

- 1. Right click on the scaned photo file \rightarrow Open with
- → Microsoft Office Picture Manager

2. Now from the top menu bar, Click Picture →



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- 3. Now from the right side bar, Select the radio button Custom width x height, And write width = 138px, height = 177px. Then Click OK to complete.
 - 4. If you are not able to do this properly, then you cantry 'Crop' feature for the 'Picture' menu
 - 5. Then save the file.

Choose the image file (jpeg format; photo should be within 4.5 x 3.5 cm in size, scanningresolution should be within 100 dpi & file size not more than 100 kb) of your scanned passport size photograph and signature and click on the Upload Photo' and 'Upload two Signature' button given below the Box. After you have successfully uploaded the photograph and signature, you will see the following page:



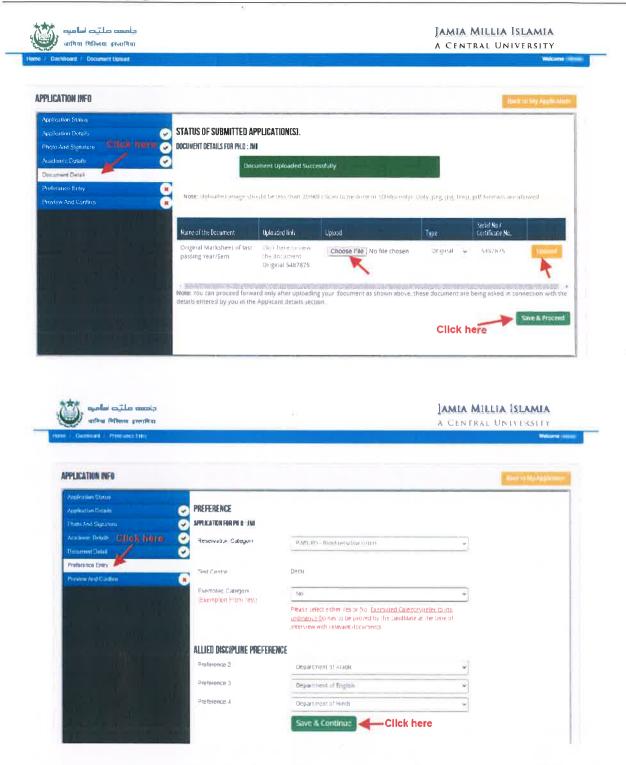
After filling up application click on the 'Save and Proceed' Button given at the bottom. Ensure you have filled up all the required field of the educational details.





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After uploading Educational Information, Exam Center Preference page will appear on the screen, here you can select Exam Center Cities and then Click on the 'Save& Proceed' button.



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JAMIA MILLIA ISLAMIA A CENTRAL UNIVERSITY

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All details filled by you will appear on the screen, Check all the details properly and click on the I CONFIRM THE ABOVEcheckbox option & then Click on the 'Confirm & Submit' button. After filling all the details click on the Proceed to Payment button to complete the payment

process.

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How to pay the Application Fees?

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Step 1: To start the payment process You will get a drop-down for "Payment Type" here you can get ONLINE Payment type. Click here to make the payment. On clicking, you will see the following screen.

Step 2:To proceed with the online payment you need to select an online method (Credit Card, Debit card, SBI Net Banking or Net Banking on other banks.)



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After selecting an online method and entering various card or netbanking details you will be able to see the 'Proceed to Pay' button, click on the Pay Now & Submit Application button to complete your online application process.



After successful payment you can click on the **Print** button and **Save** your form for future correspondence.



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REVISED DETAIL OF Ph.D. VACANCIES IN DEPARTMENTS/CENTRES

Faculty of Humanities & Languages Department of Arabic Department of English Department of Hindi Department of History Department of Islamic Studies Department of Persian Department of Tourism and Hospitality Management Department of Urdu Department of Sanskrit Centre for Spanish & Latin American Studies **Faculty of Social Sciences** Department of Adult Education Department of Commerce Department of Economics Department of Social Work Department of Sociology Department of Political Science Department of Psychology Dr. K. R. Narayanan Centre for Dalit & Minorities Studies Centre for North East Studies and Policy Research MM Ali Jauhar Academy of International Studies Centre for Jawaharlal Nehru Studies Centre for West Asian Studies Centre for Culture Media & Governance AJK-MCRC Centre for Management Studies Centre for the Study of Comparative Religions & Civilizations Nelson Mandela Centre for Peace & Conflict Resolution

Centre for the Study of Social Exclusion and Inclusive Policy

L. K. Musa-

REVISED DETAIL OF Ph.D. VACANCIES IN DEPARTMENTS/CENTRES

Faculty of Natural Sciences
Department of Bio-Sciences
Department of Bio-technology
Department of Chemistry
Department of Computer Science
Department of Geography
Department of Mathematics
Department of Physics
Centre for Theoretical Physics
Multidisciplinary Centre for Advance Research and Studies
Centre for Physiotherapy & Rehabilitation Sciences
Centre for Interdisciplinary Research in Basic Sciences
Centre for Nanoscience & Nanotechnology
Faculty of Education
Department of Educational Studies
Department of IASE
Faculty of Engineering & Technology
Department of Computer Engineering
Department of Electronics & Communication Engineering
Department of Mechanical Engineering
Department of Applied Science & Humanities
Applied Physics
Applied Electronics
Applied Maths

L. K. Husami

REVISED DETAIL OF Ph.D. VACANCIES IN DEPARTMENTS/CENTRES

Department of Civil Engineering
Civil - Environmental Engineering
Civil - Water Resources Engineering
Civil - Structural Engineering
Civil - Transportation Engineering
Civil - Remote Sensing Engineering
Department of Electrical Engineering
Power System
Power Electronics & Electric Machines
Control & Instrumentation
Electronics & Communication
Computer Science & Technology
Biomedical Engineering
Dental Science & Technology
Medical Science & Technology
Faculty of Architecture & Ekistics
Department of Architecture & Ekistics
Faculty of Fine Arts
Department of Art Education

L. A. Mysans