

JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)

Maulana Mohammed Ali Jauhar Marg, New Delhi-110025

جامیہ ملیہ اسلامیہ



**جامیہ
ملیہ
اسلامیہ**

Office of the Controller of Examinations

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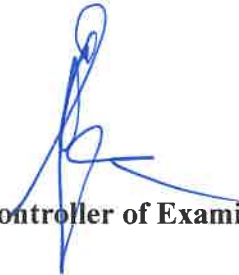
Date:10-12-2020

COE/Exam/18/2020

Dear Students,

Jamia Millia Islamia is going to conduct odd semester examination 2020 through online proctored mode with effect from 21 Dec 2020 onward .The general guidelines and step wise procedure to be followed by the students for this Examination are being enclosed for the convenience and ready reference of the students.

In case of any query/difficulty, the students may write their concern to the email id mentioned in the attached guidelines.


Controller of Examinations

OFFICE OF THE CONTROLLER OF EXAMINATIONS
JAMIA MILLIA ISLAMIA, NEW DELHI-11025

General Guidelines for the students appearing for Online Proctored Mode of Examinations for Odd semester/year end Examination December- 2020

1. The online link to appear in the online proctored examination shall only be available at students' portal (regular students) at www.jmicoe.in . The students are required to log in using their credentials.
2. Students would be allowed to appear for the examinations from their chosen place of convenience (Not required to visit the university campus).
3. Students will require to appear in the examination using the latest version of **FIREFOX Browser, a Windows Laptop/PC** with a **stable internet connection and web camera**. Students would also need **a smart mobile phone to click images of their hand written answers** and for uploading the same. These are mandatory requirements to appear for the online proctored examination of the university.

Note: Only PC/Laptop shall be permitted to appear Examinations not the smart mobile phone. However, Smart phone with camera may be used to click the pic of the answer sheet and upload the same on the portal.

4. One hour of Mock/Demo examination towards the orientation of the online proctored examination is compulsory for each student. On successful completion of the Mock/Demo examinations, the students will be allowed to appear in the actual examination.
5. The students are advised to log in at the students' portal at least 30 minutes in advance from the examination start time to avoid any last minute hurry and also ensure the complete system check & camera verification process beforehand. Login will be closed strictly after the 15 minutes of the scheduled test start time of the examination. Once the student logs in he/she

needs to complete the camera verification process and then wait till the test is started as per the schedule.

Note: If you are late in logging in or in completing your verification process you will lose that time.

6. The students are further required to give permission to use their web-camera throughout the duration of the examinations. During the test duration the students' webcam / microphone will be used to carry out remote invigilation. Any obstruction of the camera or microphone during the test duration will deem to be a fit ground for cancellation of the examination for the student. Students are also not supposed to move to any other window / tab / application on his/her device or other applications during the entire duration of the examination. Such movement away from the Test window is captured by the application and the examination will stop on its own/ may be cancelled if the same is detected.
7. Students are required to take the test strictly from a separate room with no other person present in the room during the entire duration of the examination. Any presence of a second person in the room anytime during the test duration will be fit ground for the cancellation of the examination of the student.
8. There shall be Center Superintendents and invigilators appointed to watch the movement and conduct of examinations through virtual mode. The invigilators may issue online warning to the student who is found to be carrying out unusual activities during the examination. The repeat offender may be disallowed to continue with the examination and the matter of Unfair-means shall be dealt with the extant provisions of the University Ordinance (Academic).
9. The students are required to set the web camera in a manner that the sitting area of the students is visible to the invigilators and therefore a clutter free sitting space and following of Net-etiquettes from the students are highly desirable for the conduct of free and fair online proctored examinations.

10. All of the captured details during the remote invigilation such as photos / audio / movement away from the browser etc. may also be reviewed post the exam session. Any anomaly detected during such post-exam review will be admissible as fit ground for the cancellation of the candidature as per the university ordinance.
11. Students are advised to make sure they make their own arrangements for uninterrupted power and good internet connectivity for the complete duration of the test. Students would be themselves be responsible for any lapses on this front so they are advised to make sure adequate back up is in place. Also if required data top up etc should be done to ensure no disruption during the examination.
12. The students are required to adhere to the maximum time allotted to the examination and in addition to it 15 Min of extra time is allotted to the students to upload their hand-written answers in an A-4 size paper in the PDF format on the portal itself. Extra caution should be exercised by the students that all the pages of the response are clicked, converted in PDF format and successfully uploaded on the portal. No request of any nature with regard to any discrepancy in uploading the response shall be entertained at any point. Also, the students are advised to write their examination roll no at the top of the answer-sheet and ensure that the pages of the answer-sheets are numbered.
13. In case of any technical difficulty, the students are advised to contact on the special email / helpdesk numbers displayed on the student portal for the online exam.

Email Id: jmiexamonlinehelp@gmail.com

Mobile No: +917314855182



Steps to be followed while appearing for Online Proctored Examination Process

Jamia Millia Islamia (Academic session 2020-2021)

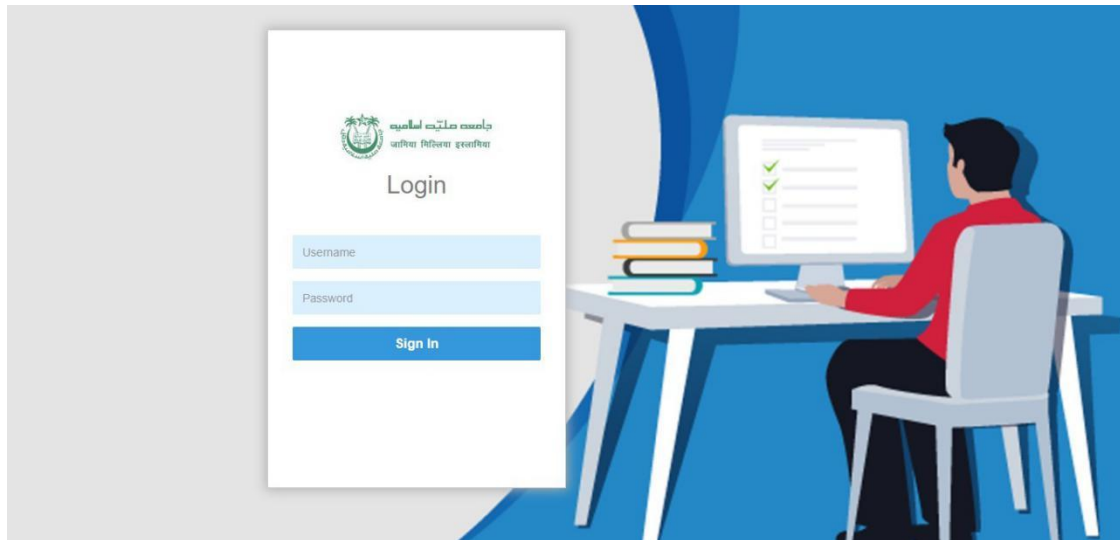
What all do you need for “Online Examination process” in Jamia Millia Islamia examination Portal?

User Name and Password of “Exam Portal” login.

Need : User Name and Password of *Exam Portal* login.

Step - 1: Go to the URL given in your email using your PC/Laptop.

(A) Enter the Username and Password and click on SIGN IN button. Screenshot as shown as below:



Step - 2: Enter the username and password provided in your email or in the admit card. Click on SIGN IN button to login.

Step - 3: You can see the list of papers you have to take. Select the one which you want to take and click on the paper.



List Of Exams Found

Please **Click** the one you are required to take:



Click here



Step - 4: After selecting the paper you will see a button “Check Camera And Microphone”. Click on it for moving forward.

The screenshot shows the exam interface for 'Physiotherapy in Lifestyle Medicine - MOCK'. It includes an 'Exam Instruction' section, an 'Exam Info' table, and a 'Photo ID' placeholder. A red box highlights the 'Check Camera & Microphone' button with a red arrow pointing to it and the text 'Click here'.

Exam Instruction			
• This is a closed-book examination and students may not refer to any other source or person in taking this paper. No electronic equipment, other than the examination computer, may be used. Dictionaries are not allowed with one exception: Those whose first language is not English may use a standard translation dictionary to translate between that language and English provided that neither language is the subject of this examination. Subject specific translation dictionaries are not permitted. You are not permitted to take any paper or notes out of the examination room during or after the examination. Any rough notes that you make on the paper provided will be collected by staff and destroyed.			

Exam Info.			
Test Name	Physiotherapy in Lifestyle Medicine - MOCK	Current User:	Mr loadesting002 loadesting002
Total Screen Questions	13	Navigation:	Bidirectional (i)
Marks:	83 (Adjusted using random mark of 0.00) (i)	Duration:	3 hours
		Time remaining:	175 mins 43 secs

To run exam, we need to conduct some tests on your system and please provide permission to access webcam and microphone of your Computer/Laptop otherwise exam will not run. Click 'Check Camera & Microphone' button of this page.

Do not click 'Start' until instructed to by an invigilator.

[Check Camera & Microphone](#) **Click here**

Step - 5: As soon as you will click on it your webcam will start displaying your image. Click on “Take Photo” button and move forward.

The screenshot shows the 'Checking Your Browser Compatibility' dialog box. It contains instructions, a list of detected devices, and a 'Take Photo' button.

INSTRUCTIONS . . .

- This exam has online invigilation. To take the exam you need to take the test using Firefox / Chrome browser and a Webcam / Camera.
- If browser is detecting with a "X" mark then please make sure you are trying to take the test from Firefox / Chrome. If not then logout and try with right browser.
- If camera is not being detecting i.e with a "X" mark then system cannot detect the camera. Please try from a device with a working camera or make sure webcam is plugged in.
- If webcam permissions is showing with a "X" then when system has asked for permission you have denied it accidentally. Pls go to address bar and look for camera icon. Click on the icon and change the permissions and allow them. Once permissions are given
- If 'Support WebRTC' is coming with a "X" mark then you are likely using an old version of Chrome / Firefox. Please update to latest version and then try the test again.

Take Snapshot to Continue..

- Browser :** Chrome (✓)
- Support WEBRTC :** (✓)
- Found webcam devices:** 1
HD WebCam (0408:a030) (✓)
- Found microphone devices:** 3
Default - Microphone (Realtek(R) Audio)
Communications - Microphone (Realtek(R) Audio)
Microphone (Realtek(R) Audio) (✓)
- Webcam permissions :** (✓)

[Cancel & Go Back](#) [Retry Permissions](#)

Camera

[Take Photo](#)

Step - 6: After that you can see the “Start” Button, click on it after the instructions given by invigilator.



Exam Instruction

- This is a closed-book examination and students may not refer to any other source or person in taking this paper. No electronic equipment, other than the examination computer, may be used. Dictionaries are *not* allowed with one exception. Those whose first language is *not* English may use a standard translation dictionary to translate between that language and English provided that neither language is the subject of this examination. Subject specific translation dictionaries are not permitted. You are not permitted to take any paper or notes out of the examination room during or after the examination. Any rough notes that you make on the paper provided will be collected by staff and destroyed.

Exam Info.

Test Name	Physiotherapy in Lifestyle Medicine - MOCK	Current User:	Mr loadtesting002 loadtesting002
		Navigation:	Bidirectional ⓘ
Total Screen Questions	13	Duration:	3 hours
		Time remaining:	105 mins 57 secs
Marks:	83 (Adjusted using random mark of 0.00) ⓘ		

Photo ID

Don't click 'START' until instructed to by an invigilator.

Do not click 'Start until instructed to by an invigilator.

Start

Step - 7: You can see a new window will open which will have your question paper in image format. You can scroll down to see the complete paper. After that you will write the answers in blank paper with proper marking LIKE Ques 1 and write the answer and at the end write PAGE No 01. after completing the answer 1. Click on the “2” number given on Top.

Physiotherapy in Lifestyle Medicine - MOCK

Name : loadtesting002 loadtesting002
Student Id : loadtesting002
Time Left : 161:57

1 2 3 4 5 6 7 8 9 10 11 12 13

Answered Review Not Answered

CENTRE FOR PHYSIOTHERAPY AND REHABILITATION SCIENCES
Jamia Millia Islamia, New Delhi
MPT- Semester-IV (Sports/Ortho/Neuro/Cardio)- May 2019
MPT 402-pedagogy, Ethics and Hospital Management
Max Marks: 75 Time Allotted: 3 Hours
Write section A & B in separate answer sheet

Section A : Pedagogy (38 Marks)

1. Write short notes on any three of the following (5X3=15)

- Nature of educational philosophy
- Basic of curriculum formation
- Teaching Aids
- continuous and comprehensive evaluation(CCE)
- lecture and demonstration method of teaching

2. Explain Bloom's taxonomy of instructional objectives. Write its educational importance in the classroom. (1X8=8)

OR

Explain the role individual difference in the classroom teaching?

3. Define lesson planning, how lesson plan is used during teaching learning in classroom? (15)

Section B : Hospital management (37 Marks)

Refresh Page

Go to Settings to activate Windows

@2020




Physiotherapy in Lifestyle Medicine - MOCK

Name : loadtesting002 loadtesting002
Student Id : loadtesting002
Time Left : 123:54

1 2 3 4 5 6 7 8 9 10 11 12 13

Answered Review Not Answered

1. **Question 1 related Answer : Upload the answers as images here for Question**
Step 1 : Scan the QR code using your mobile phone
Step 2 : Go to the decoded link on your phone. Use your camera directly QR chose already clicked images of the answer sheets from your gallery
Step 3 : Press upload and once the image is uploaded press the "Refresh Images" button to view the image as uploaded
Note : Make sure the right image of right quality is uploaded and in the right sequence. New images can be seen by scrolling down.



Refresh Images

< Save & Back Refresh Page

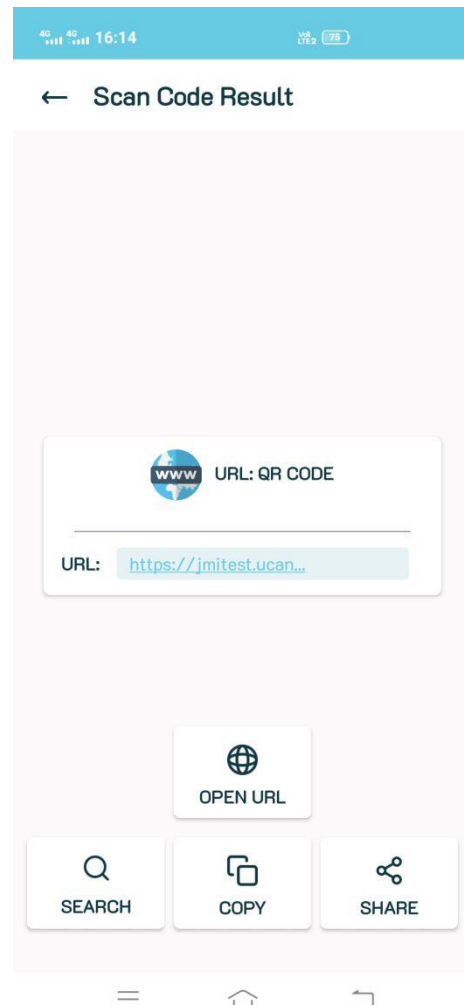
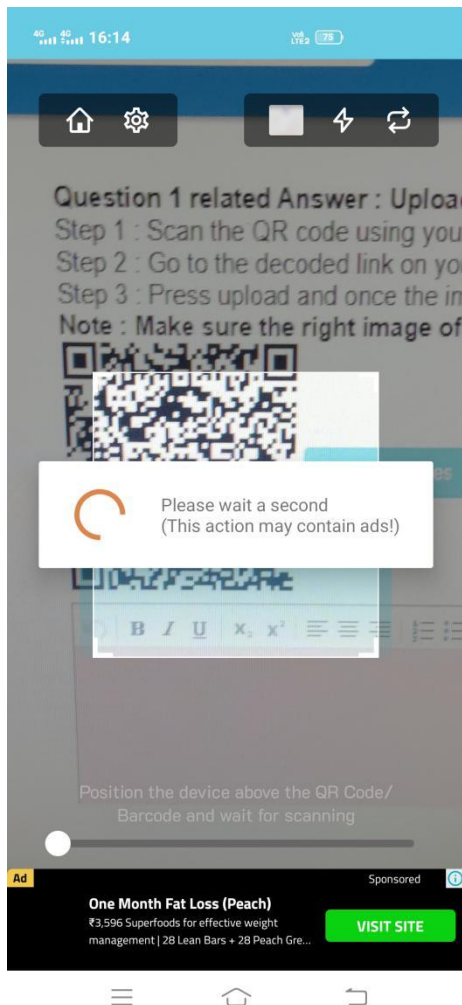
Act Review Save & Next > 2

Go to settings to activate windows

@2020

Step - 8: On the second screen you can read the instructions provided for uploading your answers in the system. Take your mobile and open any qr code scanner app. Scan the qr code available for Ques 1.

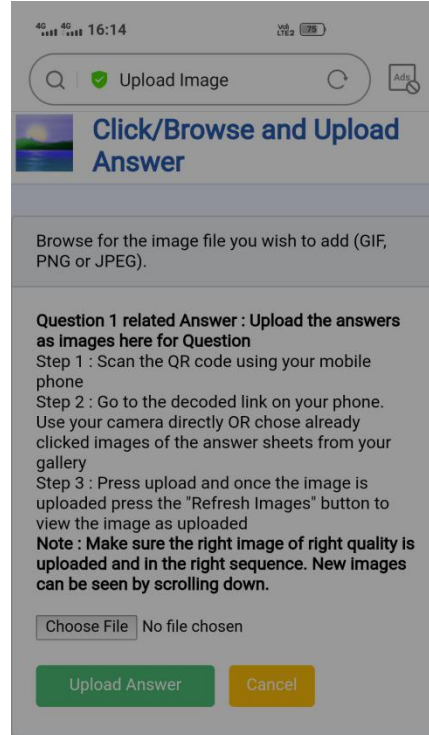
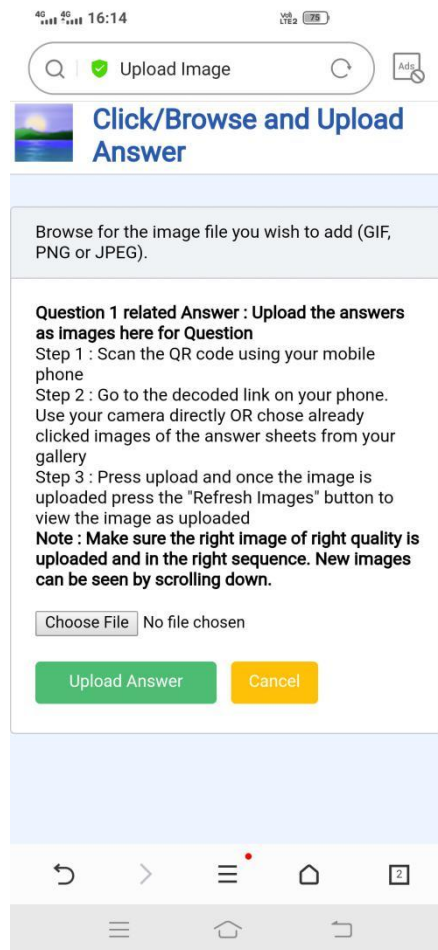
Step - 9: After scanning you will be redirected to a URL, click on the URL shown in the app.



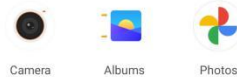


Step - 10: There you can see Question 1 related answers written over their. MAKE SURE YOU ARE UPLOADING QUES 1 ANSWER FOR QUESTION 1 QR CODE ONLY.

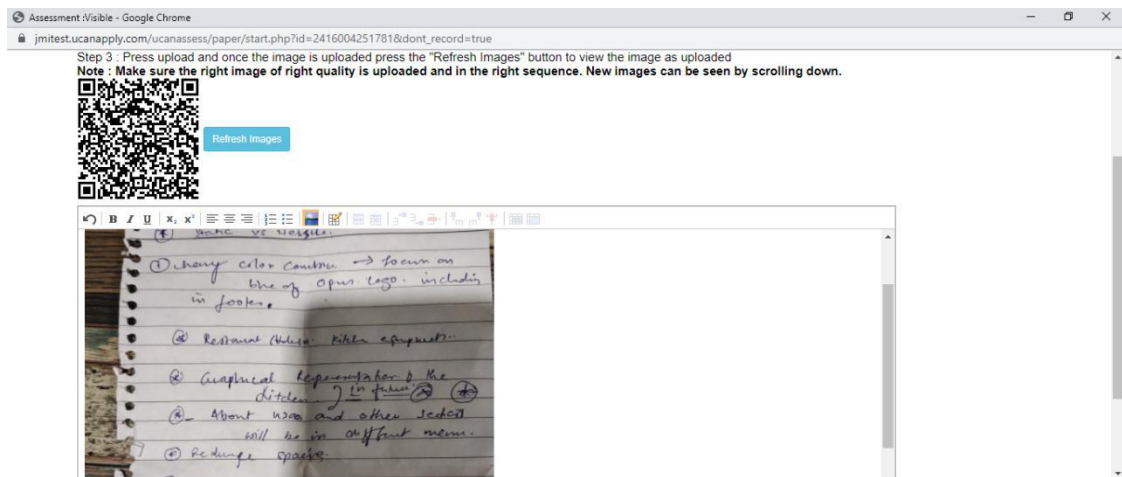
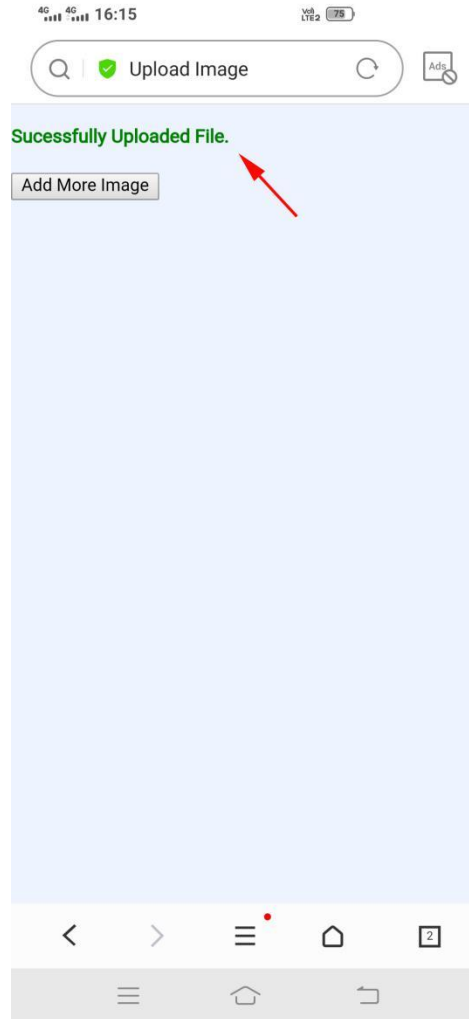
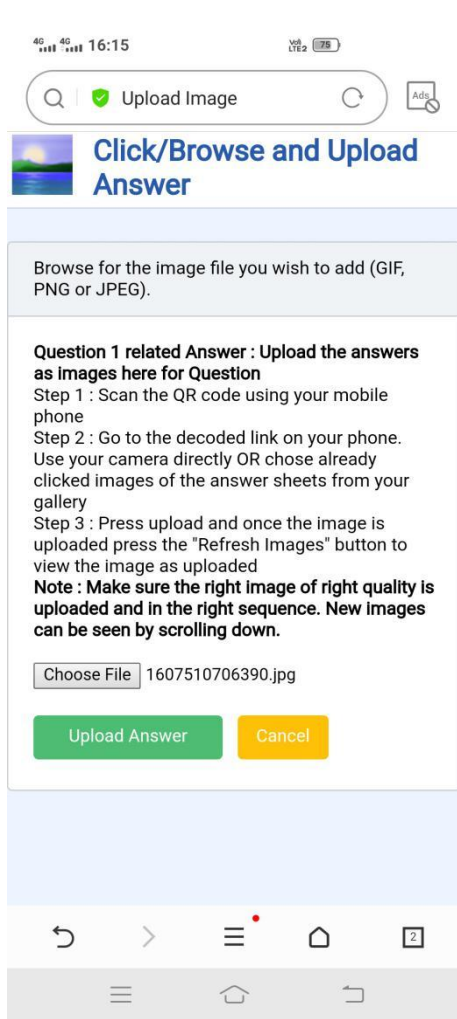
Step - 11: Now take the pictures of your answers, and click on “Choose File” option in the mobile.



Choose file for upload



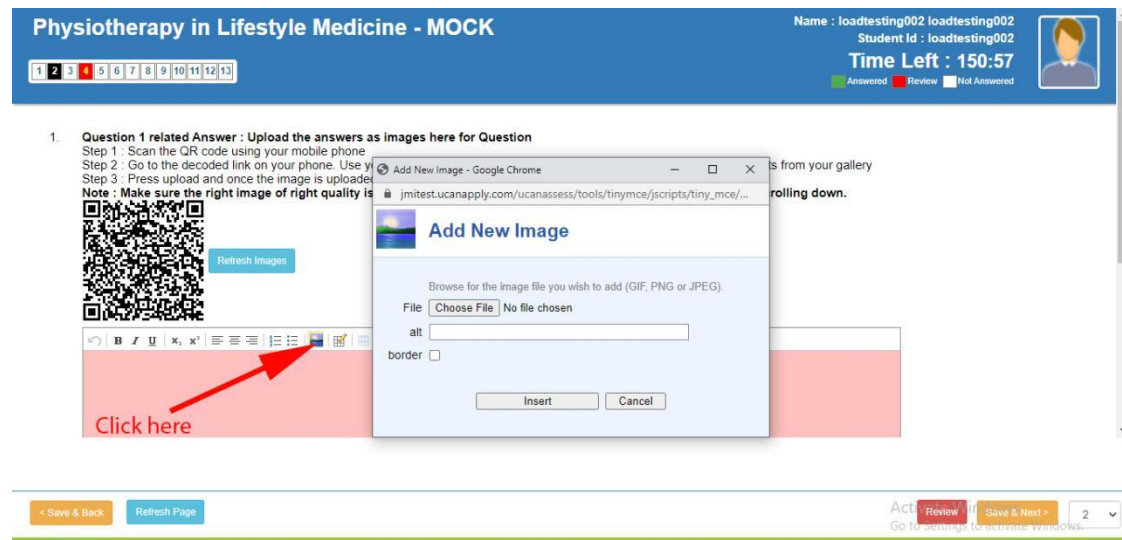
Step - 12: And Click on the button “Upload Answer”. After the successful upload, Keep your phone aside and Click on the “Refresh Image” button in your PC/Laptop. You will be able to see your uploaded image in the editor section below.



Step - 12: Now take your Mobile and Click on “Add More Images” button for that particular question. And upload the complete answer and check that all the pages uploaded by you are visible in the editor section.



Step - 13: If you have your answers in the PC in which you are giving exam, you can upload from the same too. Click on the IMAGE ICON in editor section. A new pop up window will open. Click on “Choose File” and upload the answer image and click on INSERT button.



THIS WAY YOU CAN UPLOAD ALL QUESTIONS ANSWERS IN THE SYSTEM AND CAN FINISH THE PAPER.

NOTE: MAKE SURE YOU HAVE GOOD INTERNET CONNECTION.