



PROSPECTUS 2020-2021

Mushir Fatma Nursery School

Jamia Millia Islamia

(A Central University by an Act of Parliament)
NAAC Accredited 'A' Grade University

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Jamia Nagar, New Delhi-110025

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General Information

All candidates are advised to read this Prospectus carefully before filling the admission form. The information of this Prospectus will be implemented according to the Acts, Statutes, Ordinances, Regulations and the decision of the Board of Management of Schools, Jamia Millia Islamia.

Please note that there is no provision for off-line submission of application form for admission to **Dareecha** (Nursery). It will be submitted only through online mode.

Applicability of the Right of Children to Free and Compulsory Education Act 2009 in Minority Institutions

Since Jamia Millia Islamia has been declared a Muslim Minority Institution as per the law laid down by the Supreme Court, the Right to Education Act 2009 (R.T.E Act 2009) does not apply to Jamia Millia Islamia.

1. Right of admission is reserved and all admissions are provisional.
2. No officer or committee has the right to make nomination for admission. No requests will be entertained in this regard.
3. All students admitted will be subject to the established rules and regulations of Jamia (Act, Statutes, Ordinances, Regulations, and decisions of the Board of Management of Jamia Schools).
4. All information in this Prospectus is subject to change without any prior notice. Changes made will be notified and advertised. No candidate will be intimated individually.

IMPORTANT DATES

Mushir Fatma Nursery School

Mushir Fatma Nursery School				
Class	Last Date of Submission of online Application Forms	Selection of Candidates Through Draw of Lots		
		Date	Time	Place
Dareecha (Nursery)	15 th March 2020 (Sunday)	25 th March 2020 (Wednesday)	2.00 p.m.	Multi Purpose Hall Jamia Senior Secondary School Jamia Millia Islamia
Online forms are available at www.jmicoe.in				

Jamia Millia Islamia (Introduction)

Jamia Millia Islamia was established in 1920, at Aligarh during *Khilafat & Non-Cooperation Movement*. The University was an outcome of a call by Gandhiji to boycott government funded educational institutions. Those legendaries who joined hands with Gandhiji in this noble cause include; Shaikhul Hind Maulana Mahmud Hasan, Maulana Muhammad Ali Jauhar, Hakim Ajmal Khan, Dr. Mukhtar Ahmad Ansari, Maulana Abul Kalam Azad, Janab Abdul Majeed Khwaja and Dr. Zakir Husain. These eminent personalities and their family & friends were the founders of Jamia. Passing through the ups and downs of history and by virtue of their great personal sacrifices, those legendaries not only retained this institution but also provided the resources for its expansion and development.

Jamia was shifted from Aligarh to Delhi in 1925. Since then, the journey of its development is going on. According to the ideals of its founders and taking into account new ideas of transformation, Jamia has always tried to groom students' personalities, to promote their creative abilities and to make a coordination between their physical and intellectual development.

Jamia symbolizes the sole purpose of its founders, and this objective strengthens the fundamental roots of education as per the need of the country. It has always kept on priority the history of India, its National Traditions and Culture with its creative and illuminating traditions. Jamia has always been trying to give priorities to national and international perspective in its educational planning and curricular activities. Like all other universities, Jamia has maintained a strong relationship with Education, Social Sciences, Natural Sciences and technology keeping in view the day-to-day innovations.

The objectives of Jamia Millia Islamia are to disseminate advance and progressive knowledge by providing instructional research and extension facilities in various branches of learning and the University endeavors to provide the students and teachers necessary atmosphere and facilities for promotion of:

- i. Innovations in education leading to restructuring of courses/syllabi, new methods of teaching & learning and integral development of personality of students;
- ii. Education in various disciplines;
- iii. Interdisciplinary studies and
- iv. National integration, secularism and international understanding.

JAMIA ON THE PATH OF DEVELOPMENT

Today, Jamia Millia Islamia is heading towards the path of development. The present administration of Jamia has endeavoured to make it an institution of International Importance. Various Centres have been established. Special attention is being given to schools and efforts have been made for safe University campus. New programs are being introduced under various Faculties and Centres of the University. Jamia imparts education from Nursery to Ph.D. through its 9 Faculties, 39 Departments and more than 31 Centres.

SCHOOLS

Following Schools are established in Jamia Millia Islamia wherein provision is available for imparting education from Nursery to Class-XII:

- | | |
|---|---|
| 1. Mushir Fatma Nursery School | Nursery and KG |
| 2. Jamia Middle School | Class-I to Class-VIII |
| 3. Jamia Senior Secondary School | Class-IX to Class-XII |
| 4. Syed Abid Hussain Senior Secondary School
(Self-financed) | Prep to Class-XII |
| 5. Jamia Girls' Senior Secondary School | Class-IX to Class-XII |
| 6. Balak Mata Centres | Nursery to Class-V
and Craft Classes |

Mushir Fatma Nursery School

Jamia Millia Islamia is famous for its teachings and training at the primary level and it is the result of the hard work and dedication of some great teachers who contributed selflessly in providing world class education at the primary level. During the days of its formative years, a German lady named Ms Gerdaphilipsborn accompanied Dr. Zakir Hussain to Jamia. Experiencing her interest in children, Dr. Zakir Hussain requested for her engagement with class 1 of Primary school but this could not continue for long due to her sudden departure.

Bridging the gap between school and home had always been Jamia's concern since its inception. For so many years, children were directly admitted to

class-I at the age of 6. However, it was necessary to 'train' and prepare children in a full-fledged manner to formal education and to get them admitted to class - I with full confidence and preparation. To bridge this gap, the necessity to establish a nursery school was greatly felt.

Former vice-chancellor of Jamia Millia Islamia, Prof. Mohammed Mujeeb found Ms. Mushir Fatma suitably fit for this assignment though, those days, Ms. Mushir Fatma was the in -charge of class 1 of primary school. She did her Montessori training from London and had deep interest in small young children. Therefore, she agreed to the proposal of opening a Nursery school and this concept very successfully took the shape of Jamia Nursery School in 1955 with 3 or 4 students.

In 1956, Mushir Fatma (Aapa Jaan) appointed Ms. Jamal Fatima (Mimi Baji) for nursery school. The responsibility of children and class was assigned to Mimi Baji and the curriculum for teaching and training was developed in a holistic manner which could continue as a unit from Nursery to senior secondary stage.

Mushir Fatma was a hard -working and active woman and therefore she earned a great reputation and placed Jamia Nursery school to such a position which became a talk of the town in and outside Delhi. It was the result of hard work and dedication of Ms. Mushir Fatma (Aapa Jaan) along with the great support and helping hand of Ms. Jamal Fatima (Mimi Baji) in taking this school to great heights which became an inspiration for other nursery schools in Delhi.

New educational techniques were experimented in this nursery and pre-school. Pre-school is the first step towards further formal schooling.

According to the Researchers and Educationists in the field of Nursery Education, age between 3 to 6 years is the most important and crucial period of a child's life and therefore such a school curriculum be framed as may provide an opportunity for a healthy physical, cognitive, linguistic, and socio-emotional development of a child. Mushir Fatma Nursery school impressed the people by introducing them with the first step of formal schooling and with its methods of education and its rich educational resources within a short span of time. From the beginning to till now there has been a great increase in

the number of children in school. The admission of children of poor and down-trodden family is prioritized in this school. Mushir Fatma Nursery school is progressing day by day and becoming immensely popular by virtue of its method of teaching and technique.

G.P.DAY CARE CENTRE (CRECHE)

The Day Care Centre was initiated as a project in Mushir Fatma Nursery School, Jamia Millia Islamia and was named after Gerda Philipsborn who was from Germany. The experienced teachers and care takers provide a stimulating environment which helps in the holistic and mental development of children. The student admitted in the day care center have access to various educational toys and swings. Special care is taken of children's hygiene and cleanliness and in providing pure drinking water and milk to them. It is ensured that clean and hygienic items are provided to children for their meals. Food is prepared in the daycare center keeping in view the likes and dislikes of the children. Timing of the day care center is 9 a.m. to 5 p.m.(Monday to Friday). This is a self-financing institution and the fees structure is as follows:

1. Admission Fees – Rs 5000/non refundable- (Payable at the time of admission)
2. Annual Fees – Rs 2000/- non- refundable (Payable at the time of admission)
3. Monthly Fees – Rs 5000/- (Payable every month including vacation & Breaks)

DETAILS REGARDING ADMISSION & EDUCATIONAL PROGRAMME

1. The academic session at Mushir Fatma Nursery School will commence from 15th April, 2020.
2. Number of seats available for the Dareecha Group (Nursery) is 140.
3. Age limit for candidates applying in Dareecha Group should be between 3 years to 4 ½ years as on 31.03.2020.
4. (A) A maximum of 5% of total available seats is reserved for Kashmiri Migrants, but all the other admission criteria and formalities shall remain the same.

- (B) Candidate seeking admission under this category will be required to submit a state domicile certificate or its equivalent (duly endorsed by Resident Commissioner, Jammu & Kashmir, New Delhi) in support of their claim of being a native from Jammu & Kashmir.
5. No relaxation will be given in terms of age criteria to any candidate.
 6. Photocopies of the following documents are required to be submitted at the time of admission along with original copy for verification.
 - a. Date of Birth certificate of the candidate attested by any of the following:
Gram Panchayat (BDO) or Tehsildar's sign and seal, officers of Town area or Municipal Board or Corporation.
 - b. Parent's Address Proof (Any one of the following)
 - Voter ID card
 - Aadhar Card
 - Ration Card
 - Latest Telephone/ Electricity Bill
 7. A copy of the candidate's vaccination card should be attached along with other documents.
 8. All forms will be screened according to the age criteria. If a candidate is found to be younger or older, even for a day will be rejected.
 9. Each candidate is allowed to apply online under one category only. The application form of those candidates applying for more than one category will be rejected.
 10. Draw of lots will be held separately for each category.
 11. Following Annual Charges will be collected from students of Nursery and KG at the time of admission:
 - (i) Annual Day Function : Rs.300/
 - (ii) Annual Sports : Rs.300/
 - (iii) Educational Tour : Rs.300/

12. Category of Reservation:

In pursuance of the judgement (dated 22-02-2011) of National Commission for Minority Educational Institutions (Case No. 891/2006 and other related petitions) declaring Jamia Millia Islamia as a minority institution, the ordinance 6 (VI) (Academic) has been amended in terms of statute 39 of Jamia Millia Islamia Act 1988. As a consequence, the reservation of seats for admission w.e.f academic year 2011-12 shall be as under:

- a. :-
- i. For every course, 30% of the total seats are reserved for Muslim applicants.
 - ii. For every course, 10% of the total seats are reserved for Muslim girl.
 - iii. For every course, 10% of the total seats are reserved for Muslim OBC/MT.
- b. For all courses, 5% of the total seats are reserved for Disabled Person as per RPWD Act 2016 for person with disabilities (PWD).
- i. Details of the same are available on Jamia Millia Islamia's official website www.jmi.ac.in
 - ii. Codes for different categories are as follows:

G	- General
M	- Muslim
MG	- Muslim Girl
MO /MT	- Muslim OBC/Tribes
KM	- Kashmiri Migrants
	(5%over & above the total available seats is reserved under this category)
PD	- Person with disabilities.
 - iii. Category -wise allocation of total number of seats.

Category	Percentage (%)	No. of Seats
G - General	45%	63
M - Muslim	30%	42
MG - Muslim Girl	10%	14
MO/MT- Muslim OBC/Tribe	10%	14
PD - Person with Disabilities	5%	07
	Total	140 Seats

NOTE: (a)

Jamia Millia Islamia offers reservation for categories like Muslim, Muslim Girl and Muslim OBC/ST

Those candidates seeking admission under any of these reserved categories will have to submit a self-declaration in prescribed Annexure alongwith the admission form as per following details:

For Minor Muslim Candidates: Annexure-1

For Minor Muslim Girl Candidates: Annexure-II

For Muslim OBC/ ST : Annexure III

For PWD: Candidates suffering from any disability of forty percent (40%) and above as certified by a competent medical authority will be considered for admission under this category. They will be required to submit a certificate issued by a competent authority of a Government Hospital.

NOTE: (b)

Wherever seats in the reserved category remain vacant (owing to non-availability of eligible & qualified candidates) such seats shall be filled through the general category.

NOTE: (C)

Candidates applying for the reserved quota seats should meet all the requirements for admission.

VACATIONS

Summer vacation: 10th MAY 2020 to 30th JUNE 2020.

Winter vacation: 26th DECEMBER 2020 to 9th JANUARY 2021.

NB: Vacation schedule may be modified by JMI due to change in weather conditions.

SCHOOL HOURS

Working Days: Monday to Friday

Days	Working time
Monday to Thursday	9:00 am to 1:00 pm
Friday	9:00 am to 12 noon

EDUCATIONAL PROGRAMME

The school curriculum is not based on traditional method rather it has been framed keeping in view the needs and demands of modern day context. Play way and project methods are adopted for teaching in nursery school. Play-way is the only method which yields quick learning in the children. Children are divided into two groups according to their age. The two year nursery program is divided into two stages i.e. Dareecha Group (Nursery) and Chaman Group (KG). The activities done in the classes are age appropriate

and focus on the all round development of the children, i.e. physical, cognitive, language and socio emotional development.

The focus is on the overall development and environmental awareness for which the students are taken for excursion trip once a year.

Functions on religious and national festivals are conducted with fun and enthusiasm. Art and craft, music, dance, role play, puppetry, sand and water play, clay modelling are important aspect of Mushir Fatma Nursery School.

On the other hand, activities are undertaken for the development of pre-reading skills for the children between 4 to 5 year age group. The purpose behind it is to prepare children for next higher grade so that they may be ready for formal education without any hesitation and fear. Children are made to practice pattern drawing, joining the dots, crayon rubbing, coloring, writing with chalk on floor, worksheets, writing alphabets, oral counting etc.

To improve the observation and memory skills, students are made to learn a variety of rhymes, songs and stories. To help gain confidence the students are also made to perform during class assemblies.

Happiness Curriculum: Mushir Fatma Nursery School follows the “Happiness Curriculaum” in the school that focuses on the holistic development of the children.

Holistic Development comprises the following areas:

❖ Physical Development:

- Gross Motor Development:
Activities - Outdoor Games.
- Fine motor Development:
Activities - Indore Games

❖ Cognitive Development:

- Activities. Puzzles, Equipments, Observation memory, problem solving etc.

❖ Social Emotional Development:

- Activities - Sharing, helping, friendships, good habits & Value education etc.

❖ Language development:

- Developments areas - Listening, understanding, reading & writing.

Smart Class: Smart classes were introduced in our school in 2019 in the nursery Group which provides an opportunity to the children to learn through smart boards with 3D effects

An important and distinct aspect of Mushir Fatma Nursery School is that a record of the students is maintained by compiling their daily work and activities including worksheets. Each student has his/her own portfolio that showcases his/her performance. This portfolio is handed over to the student's parents/guardians at the end of the session.

Physical health record of the students is also maintained along with their height and weight.

In addition to this, mothers are familiarized with the demands and necessities so that they may educate and train their children in a proper way. PTM is conducted at the end of the month to update the parents on their ward's progress and day-to-day activities. Besides , special parent-teacher meets are conducted twice in a year where progress report which is prepared keeping in view the consolidated progress of the kids is handed over to the parents and one more meeting is conducted in the beginning of the academic year about the educational programme of the school.

Special parent teacher meet is conducted twice a year after the half yearly and final assessment. The progress report of their wards, their overall performance are shares in the meet.

Orientation meeting is conducted before the commencement of the session where parents/guardians are provided with all the information regarding the syllabus, school events, schedule and all the necessary details related to their ward.

The afore-mentioned methods of education and abundance of educational resources have greatly impacted the public and stake-holders.

To improve the nutritional intake of students, the vice chancellor of the university introduced the Mid day meal scheme in Mushir Fatma Nursery School, where the students are given healthy snacks daily during lunch hour.

Mushir Fatma Nursery School, JMI**Admission Schedule 2020 - 2021**

Class	No. of Seats	Last date of submission of online Application Form	Online form will be open for editing by the applicant	Selection of Candidates Through Draw of Lots			Display of List of candidates selected for Admission through draw of lots	Dates for completing Admission Formalities from the Main List	Display of List of Candidates selected from the waiting List	Last Date for completing Admission Formalities from the Waiting List	Commencement of Classes
				Date	Time	Place					
Dareecha (Nursery)	140	15 th March 2020 (Sunday)	16 th & 17 th March 2020	25 th March 2020 (Wed)	2:00 p.m.	Multipurpose Hall, Jamia Sr. Sec. School, JMI (Gate-18)	26 th March 2020 (Thursday) 5:00 p.m. F/o Fine Arts Main Gate (Gate-18)	30, 31 March & 1 st April 2020 (Mon, Tue, Wed) 10:00 a.m. to 2:00 p.m.	3 rd April 2020 (Friday) 5:00 p.m. F/o Fine Arts Main Gate (Gate-18)	7 th April 2020 (Tuesday) 9:00 a.m. to 2:00 p.m.	15 th April 2020 (Wednesday)

Note:

1. Applications will be accepted only through online mode.
2. Lottery will be drawn category Wise. Each applicant will be considered in one category only under which he / she applies.
3. There is no vacancy in KG-group.

For Muslim Candidates (Below 18 Years)

Annexure-I

SELF DECLARATION

I S/o / D/o resident of
..... Aged..... years, do hereby solemnly affirm and declare as
under:

1. I am the father/mother/guardian of Aged years. He /
She is an applicant for admission to.....(Class).
2. I affirm and state that he / she is a Muslim by faith and is competent to be considered
for the category of Muslim.

.....
Signature
(Father/Mother/Guardian)

For Muslim Girl Candidates (Below 18 Years)

Annexure-II

SELF DECLARATION

I S/o / D/o resident of
..... Aged..... years, do hereby solemnly affirm and declare as
under:

1. I am the father/mother/guardian of Aged years. She
is an applicant for admission to (Class).
2. I affirm and state that he / she is a Muslim by faith and is competent to be considered
for the category of Muslim Girl.

.....
Signature
(Father/Mother/Guardian)

For Muslim OBC / Muslim Tribes Candidates (Below 18 Years)

Annexure-III

SELF DECLARATION

I S/o / D/o resident of
..... Aged..... years, do hereby solemnly affirm and declare as
under:

1. I am the father/mother/guardian of Aged years. He /
She is an applicant for admission to.....(Class).
2. I affirm and state that he / she is a Muslim by faith and is competent to be considered
for the category of Muslim OBC / Muslim Tribes.
3. He / She belongs to Non-Creamy Layer of the OBC.

.....

Signature
(Father/Mother/Guardian)

GUIDELINES FOR PARENTS AND GUARDIANS

- (1) There is no hostel facility in Mushir Fatma Nursery School.
- (2) There is no transport facility in the school. It is the responsibility of parents/guardians to Drop and Pick their wards from school.
- (3) In case a leave is planned, parents need to submit a leave application in advance to the respective class teacher.

Absence without leave or unexplained leave for more than 15 consecutive days will result in the student's name being struck off from the enrollment list.

Also note that an explanation / show-cause notice will be issued by the school to the parents and it will be mandatory for the parents to respond within 15 days. In case of invalid or inappropriate response, the student will not be re-admitted in the school.

- (4) For lunch, students should get a light homemade snack in their tiffin box from their home along with a small napkin. Parents should encourage intake of fruits and healthy snacks.
The school does not appreciate sending junk food to school.
- (5) It is mandatory to have an aggregate of 75% attendance for the student to be promoted to the next class. If not, his/her name will not be included in the list of students being promoted to standard 1.
- (6) Students will be brought to school with their parents /guardians with valid I-cards, no other person or *rickshaw wallah* will be allowed to drop or pick the child to and from school.

SCHOOL UNIFORM

- (I) It is mandatory for students of Nursery and KG to come to school in prescribed school uniform.
- (II) Shoes of children require special attention. It is advised that children should use black Velcro shoes only.

Parents are required to pay attention to following tips:

If the child is constantly criticized for their mistakes, he/she gets used to being pointed out .

Being too strict with the child will lead to making him quarrelsome.

If a child is constantly made fun of in front of others, he/she loses his/her confidence.

If the child is constantly blamed for everything, he/she will start blaming himself for everything inappropriate thus affecting him/her psychologically.

If the child is dealt with patience, he/she is able to understand things easily and patiently.

If the child is encouraged even for the smallest of things , it will help him/her gain self confidence.

If a child is dealt with justice , he/she also learns to do justice with others.

The child gains trust in him/herself if the parents encourage a sense of confidence in him/her.

Constant encouragement and praise from parents helps the child in his/her growth and self-confidence.

If the child is dealt with acceptance and in a friendly manner, he/she learns to do the same socially.

MUSHIR FATMA SCHOLARSHIP

In the memory of Late Mrs. Mushir Fatma, founder and director of Jamia Nursery School, her beloved daughter sponsors two scholarships for the students every year.

The conditions for availing the scholarship are as follows:

Preference is given to those who are financially weak, wards of the parents who are unemployed or children who are orphan.

In order to complete two year education, here, at Mushir Fatma Nursery School, those who are awarded the scholarship in Dareecha Group (Nursery) will continue it in the next group as well, i.e. Chaman Group (KG).

Every year, two students from the Dareecha Group (Nursery) will be offered the scholarship.

DIRECTOR AND TEACHERS OF MUSHIR FATMA NURSERY SCHOOL

S. No.	Name (Mrs. / Ms.)	Designation	Qualification
1.	Rukhsana Parveen	Director	M.A.(History), M.A. (Hindi), B.Ed., D.E.C.C.E
2.	Qaisar	Teacher	B.A., Nursery Trained, M.A. (Education)
3.	Shaheen Farooqui	Teacher	B.A., B.Ed,
4.	Shabana Begum	Teacher	B.Ed.,(Nursery), M.A., M.Ed
5.	Samina Rizvi	Teacher	MA., P.G. Diploma in Early Childhood Teacher's Training and Education
6.	Shahnaz Akhtar	Teacher	M.A., B.Ed (Nursery)
7.	Tahmina Jaffery	Teacher	B.Ed (Nursery)
8.	Amreen Kausar	Teacher	B.Ed. (Nursery)
9.	Nausheen Fatima	Teacher	M.A. (Education), B.Ed. (Nursery)

Prospectus Committee

Prof. Ilyas Husain, Pro-Vice Chancellor/Hony. Director (S) Morning, JMI	Chairman
Mr. A. P. Siddiqui, (IPS), Registrar	Member
Prof. Aejaz Masih, Dean, F/o Education, JMI	“
Dr. Nazim Husain Jafri, Controller of Examination, JMI	“
Dr. Renu Batra, Finance Officer, JMI	“
Prof. Jessy Abraham, Hony. Directors (Schools), Evening shifts	“
Prof. Waseem Ahmad Khan, Chairman (School Admission Committee, JMI	“
Mr. Qutubuddin, Vice Principal, Jamia Sr. Sec. School, JMI (VC's nominee)	“
Prof. Atiqur Rahman, Principal, Jamia Sr. Sec. School, JMI	“
Dr. Zafar Ahmad Siddiqui, In-charge, S.A.H. Sr. Sec. School (S/F)	“
Ms. Anjum Iqbal, Principal, Jamia Girls Sr. Sec. School, JMI	“
Mr. Mohd. Mursaleen, (Offg.) Headmaster, JMS, JMI	“
Ms. Rukhsana Parveen, Director, Mushir Fatma Nursery School, JMI	“
Ms. Yasmeen Parveen, Director, Balak Mata Centre, JMI	“
Ms. Naseem Fatima, Assistant Registrar (Schools)	Convener

Phone (Off) – 01126985129

011-26981717 (Ext.- 1230)